

**Form:** Receipt for Sale of Goods

**Description:** This is a form that a customer would sign acknowledging the receipt of goods and that the goods are in conformity with his expectations.

## **Receipt for Goods**

The undersigned hereby acknowledges delivery and receipt of the goods referenced below and that said goods conform to my expectations and the purchase order or contract executed in connection therewith. I have inspected the goods and to my knowledge they are without damage or defect.

Dated: \_\_\_\_\_

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Seller or Vendor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Purchase Order or Contract:

\_\_\_\_\_  
Date: \_\_\_\_\_

ID#: \_\_\_\_\_

Goods Received

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_